



THE UNIVERSITY OF PAPUA NEW GUINEA

UPNG OPEN COLLEGE POSITION VACANCIES

ASSOCIATE DIRECTOR, PROGRAMME AND PRODUCTION

The University of Papua New Guinea (UPNG) is a national University, that offers high quality undergraduate and graduate education. From 2001, UPNG Open College has been committed to bring the University education to the people through the distance mode. UPNG Open College (UPNGOC)-the winner of two international awards is a leading distance education provider in Papua New Guinea and Solomon Islands with more than 8000 students. The University is gradually moving from print to multimedia and transforming learning materials to digital mode for online delivery of courses using ICT. Planning is underway to develop satellite communication infrastructure with study centres including a learning management system for online delivery of courses.

The appointee will have primary responsibility of leading a team of instructional designers and multimedia technical staff in developing and delivering courses through the distance mode. The appointee will require working in collaboration with schools and partner institutions for the development and review of course materials, to ensure timely production and distribution of learning materials.

The UPNG Open College is looking for a suitable applicant to provide innovative leadership to develop capacity in multimedia including ICT enabled education. The successful candidate will have a demonstrated experience dealing with open and distance learning, knowledge and skills for developing and managing learning management system, and multimedia production of learning materials. The applicant should have a degree from a recognized university with high level skills in ICT.

Interested applicant should submit an application that systematically addresses the selection criteria; a curriculum vitae including relevant personal details, telephone contact numbers during office hours, qualifications, previous appointment and experience, plus the names and addresses of three referees together with their telephone and facsimile numbers and e-mail address. Position profile and selection criteria may be obtained from the Executive Officer of the UPNG Open College at Waigani Campus, PO Box 341, University, NCD. Telephone (675) 3267569 or 3267232, Email: bomaird@upng.ac.pg or mannanma@upng.ac.pg. Application without addressing selection criteria will not be considered for short-listing. When addressing each of the criteria applicant must display her/his competence or suitability using examples of experience and knowledge. Stating that one can satisfy the criteria is not sufficient.

Salary is negotiable with high profile applicant. **Application close on 30th November, 2010**
Application should reach the Director, Human Resources Division, PO Box 320, UNIVERSITY, NCD, or e-mail to staffadm@upng.ac.pg or Staffing.Nas@upng.ac.pg.