



# Registration Application

## CONTACT INFORMATION

Family Name/Surname \_\_\_\_\_ Phone \_\_\_\_\_  
First Name/Given Name \_\_\_\_\_ Fax \_\_\_\_\_  
Organisation \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_  
Name For Lapel Badge \_\_\_\_\_  
Accompanying Person Lapel Badge \_\_\_\_\_

## REGISTRATION FEES

All fees are in New Zealand dollars - use this online currency converter: <http://mwprices.ft.com/custom/ft-com/currency.asp>

		Earlybird (before 31.03.04)	Late (after 31.03.04)	
Full Registration <sup>1</sup>	Indicate Society Membership: _____	NZ\$500.00	NZ\$650.00	<input type="checkbox"/>
Full Registration – Non-Members		NZ\$550.00	NZ\$650.00	<input type="checkbox"/>
Registration - Student	Student ID number and institution: _____	NZ\$250.00		<input type="checkbox"/>
Accompanying Person Fee		NZ\$150.00		<input type="checkbox"/>
Day Registration (Please indicate day attending)		NZ\$200.00		<input type="checkbox"/>
Sunday 4 <input type="checkbox"/>	Monday 5 <input type="checkbox"/>	Tuesday 6 <input type="checkbox"/>	Wednesday 7 <input type="checkbox"/>	Thursday 8 <input type="checkbox"/>
TOTAL REGISTRATION FEES:		NZ\$	_____	

## ACCOMMODATION

From the accommodation section from the PCF3 website: <http://www.col.org/pcf3/acco.htm>, please indicate your first, second and third choice:

First Choice: \_\_\_\_\_ Second Choice: \_\_\_\_\_ Third Choice: \_\_\_\_\_  
Arrival Date: \_\_\_/\_\_\_/\_\_\_ (DD/MM/YY) Departure Date: \_\_\_/\_\_\_/\_\_\_ (DD/MM/YY)  
No of Nights: \_\_\_\_\_ Please indicate: Single  Double  Twin   
Number of persons requiring accommodation: \_\_\_\_\_ Name of persons sharing if other than accompanying person: \_\_\_\_\_  
Special Requirements (eg. Dietary, mobility): \_\_\_\_\_

### A credit card is required to secure the room reservation:

NOTE: Failure to cancel within 7 days will result in one night's accommodation being charged to this account.

Cardholder number: \_\_\_/\_\_\_/\_\_\_/\_\_\_ Expiry Date: \_\_\_/\_\_\_ Indicate Card Type: Mastercard  Visa   
Cardholder Name: \_\_\_\_\_

## INTEREST GROUP SESSIONS

Please indicate first and second preference, ie. mark you first choice with a 1, and your second choice with a 2.

You will be allocated to a group if no indication is given below

Area of interest: Latest Developments 1  2  Best practice 1  2  Research 1  2  Emerging Issues 1  2   
Area of your work: Education  Health  Government

Continued...

Confirmation of membership must be included with registration, advise institutional or individual membership.

<sup>1</sup> ODLAA – Open Distance Learning Association of Australia; PIRADE – Pacific Islands Regional Association for Distance Education  
PNGADE – Papua New Guinea Association for Distance Learning

**SOCIAL FUNCTIONS***For catering purposes please indicate your attendance*

- Sunday, 4<sup>th</sup> July - Welcome Reception (inclusive for full registrants and accompanying people)
- Monday, 5<sup>th</sup> July - Ministerial Cocktail Function (inclusive for full registrants and accompanying people)
- Tuesday, 6<sup>th</sup> July - COL's Excellence in Distance Education Awards Dinner (inclusive for full registrants and accompanying people)
- Wednesday, 7<sup>th</sup> July - Silver Circle Dinner NZ\$40.00
- Thursday, 8<sup>th</sup> July - Conference Ball NZ\$80.00

**Additional Tickets** – available to day and half day registrants, if required

- Sunday, 4<sup>th</sup> July - Welcome Reception NZ\$25.00
- Monday, 5<sup>th</sup> July – Ministerial Cocktail Function NZ\$25.00
- Tuesday, 6<sup>th</sup> July – COL Awards Dinner NZ\$85.00

**RENTAL CAR***Please forward me a quote for the following:*

Size/Type of car required (e.g. Toyota Corolla 1600): \_\_\_\_\_

Pick up Date (YY/MM/DD): \_\_\_\_\_ Drop off Date (YY/MM/DD): \_\_\_\_\_

Collection Point (e.g. Dunedin Airport): \_\_\_\_\_ Drop off Point: \_\_\_\_\_

Flight Number if pickup is the airport: \_\_\_\_\_

**TOURS***A variety of tours have been organised for PCF3 participants. A list of tours including the Tour Booking and Payment Form is located in the social activities section from the PCF3 website: <http://www.col.org/pcf3/social.htm>*

Please send me further information about: \_\_\_\_\_

**PAYMENT SUMMARY TOTAL***Payments can only be received in New Zealand Currency by Visa, Mastercard, bank draft, or Cheque made payable to: PCF3 2004 conference.*Paying by: Mastercard  Visa  Bank Draft/Cheque 

Cardholder number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry Date: \_\_\_\_\_ / \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Please debit my card with NZ\$: \_\_\_\_\_

NOTE: Credit card payment reference will appear on statement as "DCMS".

**Post registration form and payment to:**

Pat Johnston  
 Dunedin Conference Management Service Ltd  
 PO Box 1029  
 Dunedin, New Zealand  
 Phone: +64 3 477 1377  
 Fax: +64 3 477 2720  
 Email: [pat@dcms.co.nz](mailto:pat@dcms.co.nz)

**CHECKLIST**

- Registration Form to be returned by 31 March 2004 before late fee applies.
- Make sure that your accommodation dates have been clearly indicated.
- Take a photocopy for your own records.

**SUMMARY OF COSTS** - The table below is presented to allow registrants to calculate their forum costs.

Item	Cost NZ\$
Registration	_____
Accommodation	_____
Silver Circle Dinner	_____
Conference Ball	_____
Accompanying person/s	_____
<b>Total</b>	<b>NZ\$</b> _____