

Request for Proposal (RFP) Budget Form: ODL Course Catalogue

- Questions related to the Request for Proposal (RFP) can be sent to COL until October 8, 2021 at the email ID opportunities@col.org with the subject line 'ODL Course Catalogue Questions'
- All Proposals must be received by 0800 hours PDT (North America) Friday October 15, 2021.
- Proposal Submission Form and Budget Form (including any attachments) must be **emailed** to: opportunities@col.org with the subject line 'ODL Course Catalogue' to:

Attention: ODFL Partnership Project
Commonwealth of Learning
4710 Kingsway, Suite 2500 Burnaby, BC V5H 4M2, CANADA
Tel: +1.604.775.8200

Please complete the following Budget Form and return it as a separate document, along with Proposal Submission Form as part of your Proposal.

1. Value for money
Use this section to show how you ensure value for money while creating quality, fit-for-purpose products. Refer to the RFP document for requirements.
Describe working principles you follow or steps you take to produce quality work within budgetary constraints.
Describe how you approach a project when the budgetary constraints mean a clients' expected outcomes are not achievable within the identified budget.
What do you propose to do to work within budgetary and timeline constraints on this project?
Provide budgetary outline