Commonwealth of Learning

Request for proposals:
Pacific TVET Projects

Proposals due
May 13, 2022

1. Summary

The Commonwealth of Learning (COL) is seeking proposals from technical and vocational education and training (TVET) institutions in the Pacific region who are planning to undertake projects in their institutions in areas that are supported by a TVET Online Toolkit. This project is aimed at professional development of TVET trainers using the Toolkit to improve the quality of their teaching and increase access to high quality learning and training opportunities for youth. More information about the Project can be found here.

2. The TVET Online Toolkit

COL, supported by Ministry of Foreign Affairs and Trade, New Zealand, has developed an online toolkit to contribute to the enhanced capacity and efficiency of the TVET sector in the Pacific.

The resources that will be available in the Toolkit are designed to contribute to enhancing the capacity and efficiency of the TVET sector in the Pacific. The resources will be able to be accessed by anyone, but are particularly focused on the needs of TVET managers and administrators, TVET teachers and trainers, and those employing TVET trainees.

A wide range of resources will be available in the Toolkit, including eLearning modules, case studies, examples, research articles, curated resources and templates that are essential for skills development.

The resources will be organised into the following general areas:

- Competency-based learning and assessment
- Teaching online
- Developing resources for learning and assessment
- Developing or improving relationships with industry
- Providing and managing professional development opportunities for staff
- Promoting TVET as a valuable pathway for learners.

How could the resources be used?

The resources in the Toolkit can be used in a wide variety of ways to support ongoing improvement in your institution.

As an example, if your institution was planning to develop competency-based assessments, your project team might choose to use the resources available in the Toolkit like this:

NOTE: This is an example only. Toolkit resources can be used in many ways.

Resource	Possible application to the project
A video of someone from a TVET institution sharing their experience of implementing competency-based assessment.	The video can help the project team think about who to involve in the project, what you need to plan for, what skills people need, and what benefits you might expect from the project.

Resource	Possible application to the project
An eLearning module focused on analysing learning outcomes and assessment strategies to meet competency standards.	Staff involved in the project work through the eLearning module and apply what they are learning to aligning learning outcomes and assessment strategies with competency standards.
Examples of well-written competency-based assessments and rubrics.	These can be used as templates or guides for writing competency-based assessments and rubrics that are appropriate in your context.
A series of videos showing how to conduct competency-based assessments and how to provide good feedback to learners.	Project staff, and staff who will be conducting assessments, watch the videos and work together to agree on assessment principles and processes appropriate in your context.

3. Project proposals

COL is seeking proposals from TVET institutions in the Pacific region who are planning to undertake projects that seek to develop or improve:

- Competency standards-based programmes or courses
- Competency-based assessment
- Online learning resources
- Staff capability and capacity
- Relationships with industry
- Ways of promoting TVET as a valid pathway for learners.

And who wish for some support to access and apply the Toolkit resources to their projects.

COL expects to support each receiving approximately **NZD 11,000**. In addition, COL will provide support for a project design workshop, and ongoing mentoring to projects that are selected.

You are encouraged to complete and submit the attached Project Proposal Form. All proposals must be received by 0800 hours Pacific Time (Vancouver) **May 13, 2022**. Proposal must be sent in one email to: pacificpartnership@col.org by the due date with the subject line 'Pacific TVET Projects Proposal'.

4. Criteria for evaluating proposals

Project proposals will be evaluated and selected based on the following rubric.

	Unlikely to be selected	**May be selected**	**Likely to be selected**
Institution is already engaged in improving and developing teaching and learning	Institution has done no or very little work to improve or develop TVET teaching and learning in the last 12 months.	Institution has undertaken some work to improve or develop TVET teaching and learning in the last 12 months.	Institution has undertaken a series of well-planned project to improve or develop TVET teaching and learning in the last 12 months.
Institution has considered how the project will meet the needs of all genders and people with disabilities	Institution has not considered how the project can meet the needs of all genders and people with disabilities.	Institution has given some thought to how the project can meet the needs of all genders and people with disabilities.	Institution has clearly described how the project can meet the needs of all genders and people with disabilities.
Institution is able to describe how funds for the project will be managed	Institution is not able to describe how funds for the project will be managed.	Institution is able to describe how funds for the project will be managed.	Institution is not able to clearly describe how funds for the project will be managed.
The institution will take action to ensure the project is successful	It is unclear what actions the institution will take to ensure the project is successful.	The institution has listed some actions it will take to ensure the project is successful.	It is clear what actions the institution will take to ensure the project is successful.
The institution understands how the project will contribute to:			
Improving institutional capacity	No clear idea of how the project will improve institutional capacity.	Some idea of how the project will improve institutional capacity.	A clear idea of how the project will improve institutional capacity.
Improving TVET staff capability	No clear idea of how the project will improve TVET staff capability.	Some idea of how the project will improve TVET staff capability.	A clear idea of how the project will improve TVET staff capability.
Improving the learning experience and/or outcomes for students	No clear idea of how the project will improve learning experience and/or outcomes for students.	Some idea of how the project will improve learning experience and/or outcomes for students.	A clear idea of how the project will improve learning experience and/or outcomes for students.